

Ref: F.2 (1)BOM/03/2013-14/ 7738-SU

date: 17/10/14

To,

1. Shri Madan Rathore, Hon'ble MLA, Sumerpur
2. Shri Kesa Ram Choudhary, Hon'ble MLA, Marwar Junction
3. Shri Shyam S. Agarwal, ACS, Higher Education, Rajasthan, Jaipur
4. Shri M.L. Kumawat, Retd. IPS, Vice-Chancellor, SPUP, Jodhpur
5. Prof. Poonam Saxena, Vice Chancellor, National Law University, Jodhpur
6. Prof. C.V.R. Murty, Director, IIT, Jodhpur
7. Dr. B.L. Choudhary, Former Vice-Chancellor, MLSU, Udaipur
8. Dr. Bhupendra Singh, IPS, Pro Vice-Chancellor, SPUP, Jodhpur
9. Shri B.L. Soni, IPS, Director, Rajasthan Police Academy, Jaipur
10. Shri Hemant Gera, IAS, Divisional Commissioner (Principal Secretary, Finance)
11. Shri Ashok Rathore, IPS, Commissioner-Jodhpur (Nominee of Director General of Police)
12. Dr. Nitin Deep Blaggan, SP (Rural), (Nominee of Addl. Chief Secretary)
13. Maj Gen (Retd.) H.S. Mangat
14. Shri A N Roy, IPS (Retd.)
15. Smt. K.B. Vandana, IPS, Addl. Director, SPUP, Jodhpur
16. Maj Ratan Lal Mishra, Retd. Principal (Govt. Nominee)
17. Registrar, SPUP, Jodhpur

Subject: Minutes of the 5th Meeting of Board of Management held on 11.09.2014.

Sir/Madam,

In reference to the subject cited above, please find herewith a copy of the minutes of the 5th Meeting of the Board of Management of Sardar Patel University of Police, Security and Criminal Justice, Jodhpur held on **11th September 2014**.

You are kindly requested to acknowledge the minutes of the meeting.

Enclos: As above


Registrar

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**SARDAR PATEL UNIVERSITY OF POLICE, SECURITY & CRIMINAL JUSTICE,
DAIJER-342304, JODHPUR**

No. BOM/05/2014-15/ 7624

Dated: 11.09.2014

17/10/14

Minutes of the 5th meeting of the Board of Management of Sardar Patel University of Police, Security and Criminal Justice, Jodhpur held on 11th September, 2014 at 11.00 AM in the Conference Hall of the University, Jodhpur.

The following members attended the meeting:

- I Shri M L Kumawat, Retd. IPS, Vice-Chancellor (In the Chair)
- II Prof Poonam Saxena, Vice-Chancellor, National Law University, Jodhpur
- III Prof C V R Murty, Director, IIT, Jodhpur
- IV Dr B L Choudhary, Former Vice-Chancellor, MLSU, Udaipur
- V Dr Bhupendra Singh, IPS, Pro-Vice-Chancellor
- VI Shri B L Soni, IPS, Director, Rajasthan Police Academy, Jaipur
- VII Shri Hemant Gera, IAS, Divisional Commissioner (Principal Secretary, Finance)
- VIII Shri Ashok Rathore, IPS, Commissioner-Jodhpur (Nominee of Director General of Police)
- IX Dr Nitin Deep Blaggan, SP (Rural), (Nominee of Addl Chief Secretary)
- X Maj Gen (Retd.) H S Mangat
- XI Dr Ratan Lal Mishra, Retd. Principal (Govt. Nominee)
- XII Shri M L Nehra, RAS, Registrar (Member Secretary)

The following members could not attend the Meeting:

- I Shri Madan Rathore, Hon' ble MLA (Sumerpur)
- II Shri Keshu Ram Choudhary, Hon' ble MLA (Marwar Junction)
- III Additional Chief Secretary, Higher Education, Government of Rajasthan
- IV Shri A N Roy, IPS (Retd.)
- V Smt K B Vandana, IPS, Addl. Director

At the outset, the Vice-Chancellor welcomed all the members to the 5th meeting of the Board of Management. After that, two minutes of silence was observed in memory of those who lost their lives on 9/11 in World Trade Centre tragedy.

The following items were taken-up for consideration:

1. **Agenda Item no. 5/1:**

The Vice-Chancellor pointed out that the minutes of the last meeting had been circulated earlier by the office and requested the Members for their comments, if any.

Dr B L Choudhary drew attention of all Board Members to the agenda item no. 6 and its resolution BOM4/6 regarding weightage to be given to the sports person for admission to the University. He suggested that University should adopt a policy already in place at other State Universities in Rajasthan and in accordance with the norms prescribed by the Government of Rajasthan.

Pro-Vice-Chancellor was of the opinion that in other State universities, students are admitted on the basis of percentage of marks in last standard but SPUP Jodhpur conducts national level entrance exam for admission process, hence weightage in %age cannot be given to the Candidate. Therefore, rules/guidelines may be framed to make it clear at what level the sports person should be given benefit/advantage.

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Members were of the opinion that medal winners at National and State Level should get priority over the other National/State Level sports persons.

University may prefer certain sports which are popular in police and for those coaching and training facility can be provided at University/Police Training Centers/Police Academies.

Board Members suggested following options to decide the weightage to be given to the sports persons:

1. Students who represented at the National/State Level Sports competitions organized by the Sports Authority of India, Federations, Boards, National/State Universities and Institutes or any such institutions recognized by the Government of India & State Governments.
2. University may relax the minimum qualification required for the admission.
3. University may reserved few seats (in %age of total no. of seats) for sports persons.
4. Extra Marks may be given to the sports persons in the entrance tests i.e. 5 marks to national level player and 3 marks to state level player, 5 marks to a gold medal winner, 3 marks to a silver medal winner and 2 marks to a bronze medal winner.

Vice-Chancellor said that guidelines may be framed and presented in the next Board meeting.

With these remarks, the Board observed that the Minutes have been recorded correctly.

Resolution No. BOM/5/1: Resolved that the Board confirmed the Minutes of the 4th meeting (held on 10th July, 2014) of the Board of Management with a note that guidelines may be framed for giving weightage to the sports person in admission process. **Appendix-1.**

2. **Agenda Item No. 5/2:**

To peruse the action taken report on the minutes of the Board of Management dated 10th July, 2014.

Prof C V R Murty pointed out 4/5 of the Action Taken Report that there was no fee charged in the fee structure towards Medical and Accidental Insurance from the day scholar students. As a policy, University should cover all of its students under Medical and Accidental Insurance.

Board Members agreed with the suggestion given by Prof CVR Murty and advised the Registrar to cover all students of the University under medical and accidental insurance. Those who are already covered by policies purchased by themselves should give an undertaking stating that they are already covered under the policy and they would not want to be covered again by the University and they will also submit a copy of the policy to the University.

All Board Members appreciated the proposal submitted by the University and termed it as an Innovative and Interesting Idea. However, the Members opined that the title of the project may be changed to Earn While You Learn. Prof. Murty suggested that this programme may be treated as a project and some faculty member may be appointed as Project Investigator/Coordinator for better implementation and monitoring.

Resolution No. BOM/5/2: Resolved that the action taken report on the minutes of the Board of Management meeting dated 10th July, 2014 with the suggestions given by the Prof C V R Murty, Director, IIT be noted. **(Appendix-2)**

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3. **Agenda Item No. 5/3:**

The Vice-Chancellor informed the Board that the University has made appointments for the teaching & non-teaching positions against sanctioned posts.

The Vice-Chancellor also informed that the University has appointed the following persons against sanctioned posts (Non-teaching):

S. No.	Post	Date of Selection Committee	Name	Pay Band with Grade pay	Date of Joining
1.	Assistant Registrar	06.03.2014	Mr. Heera Ram Sou	15600-39100 (5400)	14.07.2014
2.	Upper Division Clerk	26.06.2014	Mr. Ram Chander Solanki	5200-20200 (2800)	08.08.2014

Resolution No. BOM/5/3: Resolved that the above non-teaching positions filled by the University be approved and noted.

4. **Agenda Item No. 5/4:**

The Vice-Chancellor informed the Board Members that as resolved in the Board Meeting, the Selection Committee adopted the process of appointment and the appointments were made within the framework of Rajasthan Universities Teachers Recruitment Act, 1974. Appointments were made as per the recommendations of the respective Selection Committees.

The Registrar, being the Secretary of the Board of Management, presented the sealed envelopes in the meeting, containing the recommendations of the various Selection Committees (Teaching). The sealed envelopes were checked and found intact. The envelopes were opened in the presence of all Board members.

The Recommendation of the Selection Committee is as follows:

S. No.	Position	Date of Selection Committee	Recommendation of the Selection Committee
1.	Professor in Management	25.08.2014	None Found Suitable (NFS)
2.	Professor in Computer Science & Cyber Security	25.08.2014	None Found Suitable (NFS)
3.	Associate Professor (Forensic Science)	25.08.2014	Dr. Ashok Kumar Munjal
4.	Assistant Professor (Security and Intelligence Studies)	25.08.2014	Ms. Surabhi Gupta
5.	Dy. Director (Gender Studies)	26.08.2014	Dr. Surabhi Dayal (On Deputation)
6.	Assistant Professor (Law)	26.08.2014	Dr. Meenakshi Punia

Resolution No. BOM/5/4: Resolved that the Board approved the recommendations, of the Selection Committees for various teaching positions. (Appendix-3)

(Signature)

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5. **Agenda Item No. 5/5:**

The Vice-Chancellor informed the Board members that the University has signed Memorandum of Understanding (MoU) with different Institutions/organizations to expand the educational/ research/training activities of the University.

S. No.	Name of Institution/Organization	Date of MoU
1.	Security Sector Skill Development Council, Gurgaon (SSSDC)	02/08/2014
2.	Central Bureau of Investigation Academy, Ghaziabad, Uttar Pradesh	06/08/2014

Prof. Murty suggested that to get maximum benefits from the MoUs signed with various Institutions/organizations, university must depute one or two faculty members for effective implementation of the MoU's.

Resolution No. BOM/5/6: Resolved that the Memorandum of Understanding signed with different Institutions/organizations to expand educational/research/training activities of the University be noted.

6. **Agenda Item No. 5/6:**

The Vice-Chancellor informed the Board Members that the University has established some professional Centers to focus on areas pertaining to Police, Security and Criminal Justice as mandated in the objectives of the University.

He also informed that the Centre for Social Defense and Gender Studies at Sardar Patel University of Police, Security and Criminal Justice, Jodhpur in association with NAZ Foundation, Delhi conducted two day workshop on 19th and 20th August, 2014 at Sardar Patel Auditorium, Police Line, Jodhpur, in order to sensitize the field level policemen & officials towards the Right of the Transgenders and to acquaint them with the problems that these people face in day to day life.

The main objective of this workshop was to sensitize people and policemen towards the third gender, to create awareness regarding their Right and to bring them to the main stream of the society.

The Board appreciated the progress of the Centers.

Resolution No. BOM/5/6: Resolved that the workshop organized by the Centre for Social Defense and Gender Studies be noted.

7. **Agenda Item No. 5/7:**

The Vice-Chancellor discussed the audit observations made by the Auditor for the Financial Year 2012-13 of the University which are as follows:

- (i) We have obtained all the information and explanation with to the best of our knowledge and belief were necessary for the purpose of our audit.
- (ii) The Balance Sheet and Income & Expenditure Account dealt with by this report are in agreement with the books of accounts produce before us;

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- (iii) In our opinion and to the best of our information and according to the explanations given to us, subjects to our notes on accounts annexed herewith, the said accounts presents present a true & correct view of the state of affairs of the University as at 31st March, 2013 & the SURPLUS for the year ended on that date.

The Vice-Chancellor discussed the problem being faced by the University in proper accounting due to not having a full time Account personnel i.e Comptroller of Finance, Accounts Officer, AAO, Accountant, Jr. Accountant. He also stated that these posts have already been sanctioned by the Government of Rajasthan to the University. These posts are on deputation from State Accounts Services. University has already sent request letters to the Government for the deputation of accounts personnel at the University.

Vice-Chancellor requested Shri Hemant Gera, nominee Principal Secretary, Finance, to look into the matter and request to the Government again on behalf of the University. Copies of the letters sent to the Government by the University in this regard were also handed over to the nominee of the Principal Secretary, Finance.

Resolution No. BOM/5/7: Resolved that the audited accounts and the Auditors Report of the University for the Financial Year 2012-13 be noted.

8. Agenda Item No. 5/8:

Vice-Chancellor informed the Board members that after getting approval of Board of Management, M/s Kanstia & Co. was appointed as Chartered Accountant to audit the accounts of the University for the Financial year 2012-13. It has been observed that the said firm could not audit accounts on time and submitted the Audited report very late. The audit for the Financial Year 2013-14 is still pending.

University has approached M/s Uttam Abuwala & Co. to audit the accounts for the Financial Year 2013-14. The detailed profile of the firm is enclosed with the agenda. The said firm has also agreed to perform midterm audit in every quarter, TDS return filling etc. by charging extra amount. Mid-Terms audit is helpful for the university to maintain proper accounting.

Mr. Hemant Gera, nominee, Principal Secretary, Finance said that the new auditor will have to obtain NOC from the previous auditor, only then the new auditor can start the audit.

Resolution No. BOM/5/8: Resolved that the M/s Uttam Abuwala & Co., Jodhpur be appointed as Chartered Accountant of the University be approved.

9. Agenda Item No. 5/9:

Vice-Chancellor informed the Board Members that the University had already assigned the charge of warden to faculty members for boys and girls hostel. To help and support them, University has also given additional charge of Asst. Wardens (Boys/Girls) to the non-teaching staff (Lower Division Clerk) of the University. They are responsible for maintaining proper order, discipline and other day to day works related to hostels. They report matters related to indiscipline and various issues of the students regarding hostel to the respective wardens for appropriate action.

An amount of Rs. 500/- per month paid to each assistant warden for the extra responsibility besides their routine office work. The amount is being given in the form of honorarium.

Board Members were of the opinion that the University may not use the term 'Assistant Warden' some other designation may be used to avoid any kind of dispute/conflict in

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future. Prof. Murty suggested that University may use the term 'Caretaker' or any other term University find suitable. He was also of the opinion that the order issued by the University may be amended by incorporating the new term and facility of free accommodation to them.

Resolution No. BOM/5/9: Resolved that a sum of Rs. 500/- per month being paid to LDC of the University for carrying out additional duty of Asst. Wardens be noted along with the suggestion given by the Board Members.

10. Agenda Item No. 5/10:

Vice-Chancellor informed the Board Members that as resolved in the Board of Management meeting dated 23.12.2013 vide Resolution no. 3/8 reimbursement of mobile bill facility provided to the various teaching and non-teaching staff of the University. Inadvertently reimbursement of mobile bill Rs. 500.00 per month to the Course-Coordinator of the University was not mentioned in the earlier list.

Board Members suggested that the University may provided this facility as an allowance to the entitle staff (teaching/non-teaching) of the University.

Resolution No. BOM/5/10: Resolved that reimbursement of mobile bill to the course coordinators of the University be approved and the term 'mobile bill allowance' may be used in place of mobile bill reimbursement.

11. Agenda Item No. 5/11:

Vice-Chancellor discussed the proposal for appointment of Visiting Faculty (Professor/Professional) at the University.

Members of the Board suggested that University may follow UGC Guidelines prescribed for the appointment of Visiting Faculty (Professor/Professional) at the University.

Resolution No. BOM/5/11: Resolved that the proposal for appointment of Visiting Faculty (Professor/Professional) at the University as per UGC Guidelines be approved.

12. Agenda Item No. 5/12:


Vice-Chancellor informed the Board Members that as a considered policy, University has decided to keep the number of gazetted holidays to the minimum so that there is a continuity of instruction and students may benefit from the celebrations and special programmes aimed to introduce them with the lives and works of the great personalities relevant to the day. With semester system and students residing in the University campus, too many holidays disturb the pace of academic activities of the University. In view of these facts, the University proposes to allow certain number of leaves on need basis for the teaching and non-teaching staff of the University to make up for the reduced holidays and help the staff attending to their personal affairs.

Boards members were of the opinion that the issue regarding leaves to the University employee is an administrative matter and the decision may be taken by the University itself.

Resolution No. BOM/5/12: Resolved that the proposal of leaves against gazetted holidays for teaching & non-teaching staff of the University be approved.

13. Agenda Item No. 5/13:

Vcie-Chancellor stated that being a Police University, a wide range of physical and outdoor activities are required for the fitness of students and this is also a part of their curriculum. For this purpose, services of well trained professional is required to provide



training to the students. As the post of Sports Officer/Physical Instructor has not been yet sanctioned by the State Government, it is proposed that University may appoint Sports Officer/Physical Instructor on deputation at the University in lieu of other vacant/sanctioned post for the time being. Further, the University may request the Government to sanction posts of sports officer/Physical Instructor and coaches for games like archery, basketball, badminton, cricket, football, handball, shooting, table tennis, volley-ball, etc.

Maj. Gen. (Retd.) H S Mangat pointed out that few sports mentioned in the agenda items like archery, shooting involves huge cost of training and equipments, hence, university must concentrate on the sports which the training facilities and equipments can easily be provided to the students by the University.

Resolution No. BOM/5/13: Resolved that the proposal to appoint Sports Officer/Physical Instructor on deputation to the University in lieu of other vacant/sanctioned post by the Government to the University be approved.

14. Agenda Item No. 5/14:

Vice-Chancellor informed that the University has already empanelled the vendors for supply of books for the University library and it has been observed that the vendors are not able to deliver the books on time. Sometimes books ordered by the University are not available with the vendor. These books are easily available with e-retailers and they can deliver the ordered books within 5-6 working days. It is proposed that the University may adopt the procedure to purchase books online.

Prof Poonam Saxena, Vice-Chancellor, National Law University informed that NLU Jodhpur and some other institutions have already adopted the procedure of buying books and Journals online. Other members also suggested that SPUP can also adopt the same procedure on basis of price comparison between e-retailers to avoid delays and other procedural problems.

Prof B L Choudhary informed Members about the inter library loan facility amongst the libraries of State Institutions and the same can be followed by the SPUP also. Prof. Murty also suggested that as SPUP Jodhpur has signed MoU's with various institutions and resource sharing is one of the point mentioned in the MoU's, hence, SPUP may also use the library facilities of these Institutions as inter library loan.

Resolution No. BOM/5/14: Resolved that the proposal to purchase books/journals online for the University library be approved with suggestions given by Hon'ble Members.

15. Agenda Item No. 5/15:

Vice-Chancellor discussed the proposal of filling certain posts of Assistant Professor in various departments against the sanctioned/vacant posts of Associate Professor in the University.

Vice-Chancellor informed that the University has advertised posts of Associate Professor in various departments several times. Against the advertisements, University did not receive sufficient number of applications (who have required API score, relevant experience and qualification prescribed by the University Grants Commission). As a result, in majority of the departments, University is not able to fill the post of Associate Professor. Consequently, the University is facing extreme difficulty in smooth running of the teaching programmes.

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Prof. Poonam Saxena, Vice-Chancellor, National Law University, Jodhpur informed the members that almost every institute is facing problem in getting suitable candidates for senior teaching positions of Associate Professor/Professor but at the same time able to get very good candidates for the position of Assistant Professor.

Members opined that while the University may take decision to meet out minimum contingencies, University must keep in mind the ratio of 1:2:3 as required by the University Grants Commission for filling up the teaching posts.

In case of non-availability of suitable candidates for the post of Associate Professor, the University may induct Assistant Professors against vacant/sanctioned post of the Associate Professor so that the students and academic programmes do not suffer. Members suggested that these post of Assistant Professor will continue till availability of post of Associate Professor. After that the post of Associate Professor will get restored.

The Board also suggested that the Vice-Chancellor may take appropriate decision in this regard and inform the Board in the next meeting.

Resolution No. BOM/5/15: Resolved that the Board authorized the Vice-Chancellor to take appropriate decision in this regard and inform the members in the next meeting.

Finally, the Vice-Chancellor thanked all the Hon'ble Members for attending the Board meeting.

The meeting ended with the vote of thanks to the chair.


REGISTRAR