



SARDAR PATEL UNIVERSITY OF POLICE, SECURITY & CRIMINAL JUSTICE
HOME DEPARTMENT

(Established Under State Legislative Assembly Act of Govt. of Rajasthan)
Daizer, Opposite Gramin Police Line, Jodhpur (Raj)

Date: 06.12.2017

Advertisement for the Position of
Training & Placement Assistant & Research Assistant

Sardar Patel University of Police, Security & Criminal Justice (SPUP), Jodhpur was been set up in 2012 under the State Legislative Assembly Act of Govt. of Rajasthan, located at Mathania Road, Daijar, Jodhpur. SPUP, Jodhpur currently conducts various academic programs/courses like M.Tech. in Cyber Security, M.A./M.Sc. in Criminology & Police Studies & 5 Year Integrated Course in Social Science.

SPUP, Jodhpur invites application form suitable candidates of the position of Training & Placement Assistant & Research Assistant for its Centre for Social Defense and Gender Studies on contract basis. **Last date of receiving application forms in hard copy at SPUP, Jodhpur is 21.12.2017 at 04.00 pm.**

1. Training & Placement Assistant:

Job Title:	Training & Placement Assistant
Location:	Sardar Patel University of Police, Security & Criminal Justice, Jodhpur
Age:	25-35 years as on date of 01.12.2017 relaxable for deserving candidates with commensurate exposure.
Tenure:	Appointments will be offered on contract basis for 06 months.
Pay & Other Benefits	An all-inclusive consolidated monthly pay of Rs. 10,000/- during initial contract period of one year.

Education Qualification:

1. First Class or equivalent at the post-graduate degree with a very good academic record throughout.
2. Formal qualification in Marketing and Public Relations will be highly desirable.
3. Excellent communication both in written and spoken English is essential.

Key Responsibilities (indicative and not exhaustive)

- Corporate communication/ networking for relationship building with public/private sector banks and other recruiters.
- Developing and maintaining database of prospective recruiters of SPUP students.

- Coordinating activities of Students' Placement Committee for both internship and final placement.
- Developing, coordinating and maintaining database of industry expert guest faculty database of SPUP and executive training program.
- To monitor and comply with all AICTE requirements including renewal of the recognition.

Experience

Past experience of about five years in similar position from management institutions/ B-Schools where SPUP courses are conducted will be preferred.

2. Research Assistant:

Job Title:	Research Assistant
Location:	Centre for Social Defense & Gender Studies at Sardar Patel University of Police, Security & Criminal Justice, Jodhpur
Educational Qualification:	Master Degree in Social Sciences/ Management/ Bachelor's Degree in Law Desirable: Candidates with experience in preparing reports, research papers, articles.

Other Terms & Conditions:

- (i). The eligibility qualifications, experience and age will be reckoned as on the date of application. Relaxations and concessions in eligibility, if any, will be at the sole discretion of SPUP, Jodhpur.
- (ii). The appointment will be made on the recommendation of a duly constituted Selection Committee. The applications received in response to the advertisement will be scrutinized and the shortlisted candidates only will be called for interview.
- (iii). Merely fulfilling the requirements given in the advertisement will not automatically entitle any candidate to be called for interview.

Interested candidates may send their application, with full particulars to:

**The Registrar
Sardar Patel University of Police,
Security & Criminal Justice,
Mathania Road, Diajar, Jodhpur**

Only shortlisted candidates will be intimated.