



Sardar Patel University of Police, Security & Criminal Justice

(Home Department, Govt. of Rajasthan)

Mathania Road, Opp. Rural Police Line, Daijar, Jodhpur

Ph No.-0291-3062036 E-mail Id:- registrar@policeuniversity.ac.in

Bid Inviting Notice (E-BID)

Ref. No.: SPUP/2018-19/Tender/Ele. Equip./

Date:

(NIB No. 07/2018-19)

Online Bid in Two Stage are invited from reputed suppliers/ companies/ firms up to dated 04.02.2019 at 05.00pm for purchase of various Electronic Equipments like Computers, Projectors, Online UPS with Batteries, Printers. Details may be seen in the Bidding Document available of the State Public Procurement Portal www.eproc.rajasthan.gov.in or www.sppp.rajasthan.gov.in or University website www.policeuniversity.ac.in of SPUP, Jodhpur. The Bidding document may be downloaded from here.

Registrar
SPUP, Jodhpur



SPUP

SARDAR PATEL UNIVERSITY OF
POLICE, SECURITY AND CRIMINAL JUSTICE
JODHPUR

Sardar Patel University of Police, Security & Criminal Justice

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Mathania Road, Opp. Rural Police Line, Daijar, Jodhpur

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Ref. No.: SPUP/2018-19/Ele. Equip./

Date:

E-Tender Document

Mode of Bid Submission	Online (E-Tender)
UBN	SUP1819GLOB00009
Procuring Entity	Registrar Sardar Patel University of Police, Security & Criminal Justice, Mathania Road, Daijar, Jodhpur
Date & Time of Online Submission	20.01.2019 at 10.00 AM
Last Date & Time of Online Submission of Technical & Financial Bid	04.02.2019 at 05.00 PM
Date & Time of Opening of Online Technical Bid	05.02.2019 at 11.00 AM

Cost of E-Tender Document: Rs. 500/- (Rs. Five hundred only)

EMD for the purchase of Equipments: As per details given below.

E-Tender Processing Fee in favour of MD, RISL, Jaipur: Rs. 500/- (Demand Draft/ Banker's Cheque)



SPUP

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Tender Document Fee Details

Bidder's Name : _____

Address : _____

Phone: _____ **Fax:** _____

E-mail: _____

Tender Fee:

Bank Demand Draft/ Banker's Cheque Details:

Number: Dated: Bank Name:

for Rs. 500/- (Rs. Five Hundred Only) in favour of Registrar, SPUP, Jodhpur payable at Jodhpur.

Processing Fee:

Bank Demand Draft/ Banker's Cheque Details:

Number: Dated: Bank Name:

for Rs. 500/- (Rs. Five Hundred Only) in favour of MD, RISL, Jaipur payable at Jaipur.

EMD:

Bank Demand Draft/ Banker's Cheque Details:

Number: Dated: Bank Name:

for Rs./- (Rs.) in favour of Registrar, SPUP, Jodhpur payable at Jodhpur.

**Name & Signature of Bidder
with Seal**

Guidelines for Notice Inviting E-Bids

1. Registrar, Sardar Patel University of Police, Security & Criminal Justice, Jodhpur invites tenders for purchase & installation of Electronic equipments (Computers, Printer, Projector, Online UPS etc.), who meet the minimum eligibility criteria as specified in this bidding document.
2. The complete bidding documents, terms and conditions may be seen and downloaded from the web site: www.eproc.rajasthan.gov.in, www.sppp.raj.nic.in & www.policeuniversity.ac.in.
3. Bidders who wish to participate in this bidding process must register on www.eproc.rajasthan.gov.in.
4. Bidders, having digital signature certificate (DSC) as per IT Act, 2000 to sign their electronic Bids, shall submit their offer on-line on www.eproc.rajasthan.gov.in with in stipulated time and date mentioned herein above. Bids shall not be accepted personally. The Bids will be opened on 05.02.19 and time before purchase committee in the presence of bidder or their authorized representative who may be present.
5. A single stage one envelope selection procedure shall be adopted.
6. Bidder (authorized signatory) shall submit their offer online only in Electronic formats both for technical and financial proposal. However, DD for Tender Fees, RISL Processing Fees and EMD should be submitted physically at the office of procuring entity as prescribed in NIT up to last date of tender and scanned copy of same should also be uploaded along with the technical bid cover.
7. Department will not be responsible for delay in online submission due to any reason, for this Bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of website due to heavy load or any other unforeseen problems.
8. Bidder are also advised to refer "Bidder manual Kit" available at e-proc website for further details about the e-tendering process.
9. Training for the bidders on the usage of e-Tendering System (e-procurement) is also being arranged by RISL on regular basis. Bidders interested for training may contact e-procurement cell. RISL, Jaipur for booking the training slot. The Help desk No. of RISL is 0141-4022688.
10. No contractual obligation whatsoever shall arise from the RFP/bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidders.
11. Department disclaims any factual or other errors in this document (the onus is purely on the individual bidder to verify such information) and the information provided herein are intended only to help the bidders to prepare a logical bid-proposal.
12. **The provisions of "The Rajasthan Transparency in Public Procurement Act. 2012 & The Rajasthan Transparency in Public Procurement rules 2013" will also apply.**

**Registrar
SPUP, Jodhpur**

Notice Inviting E-Bid

Schedule of E-Bid

NIB No.	07/2018-19
Name of the work	Tender for supply of Electronic Equipments (Computers, 10-kva Online UPS, Printers, Projectors)
Cost of the Bid Document (Non-refundable)	Rs. 500/- Demand Draft/ Banker's Cheque in favour of Registrar, SPUP, Jodhpur
Cost of Processing Fee(Non-refundable)	Rs. 500/- Demand Draft/ Banker's Cheque in favour of MD, RISL, Jaipur
Place of Information about the work and Bid document	Office of the Registrar, Sardar Patel University of Police, Security & Criminal Justice, Jodhpur
Last date & time for submission of Tender Document including Tender Fee, Processing Fee, EMD, Technical and Financial Bid and Other Related Document	04.02.2019 at 05.00 PM Sardar Patel University of Police, Security & Criminal Justice, Mathania Road, Daijar, Jodhpur
Bid Opening Date, Time and Venue	05.02.2019 at 11.00 AM Account Section
Website of downloading Tender Document, Corrigendum's, Addendums etc.	www.policeuniversity.ac.in , http://sppp.raj.nic.in & www.eproc.rajasthan.gov.in
Bid Validity	90 Days
Earnest Money Deposit	EMD for equipments: As per details given in " Terms " of this tender Demand Draft/ Banker's Cheque in favour of Registrar, SPUP, Jodhpur

Note:

1. Bidders are advised to study the Tender Document, the Rajasthan Transparency in Public Proc. Act, 2012, and Ruls 2013 carefully. Submission of Bid shall be deemed to have been done after careful study and examination of the Bid Document, Act & Rules with full understanding of its implication.
2. The procuring entity reserve the right to accept or reject any bid and to cancel the bidding process and reject all bids without assigning any reason at any time prior to contract award without thereby incurring any liability to the bidders.
3. Bidders must ensure compliance all enclosed required documents carefully to avoid their disqualification.
4. The University shall not be responsible for any delay in submission of the Bid/ Document.
5. The cost of equipment must given in Indian Rupees only. Bidder must clearly mention the discount offered (if any) on the equipment in the tender.
6. Bidder must clearly mention the warranty period and the charges for services thereafter in the tender document. These must not be clubbed with the actual price of equipment.
7. The Security Deposit will be refunded only after Security Deposit refund due date/ Warrantee period (whichever will be later).

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Terms

Office of Registrar,
Sardar Patel University of Police,
Security & Criminal Justice,
Jodhpur

E-mail: registrar@policeuniversity.ac.in

Note:

The Law relating to procurement to "The Rajasthan Transparency in Public Procurement Act, 2012" and the "Rajasthan Public Procurement Rules, 2013" under the said act have come into force which are available on the website of State Public Procurement Portal <http://sppp.raj.nic.in>. Therefore, the bidders are advised to acquaint themselves with the provision of the Act and the Rules before participating in the Bidding process. If there is any discrepancy between the provision of the Act and Rules and this Bidding document, the provisions of the law shall prevail.

NIB No.:

Date:

1. Two stage unconditional online electronic E-bids are invited on behalf of the Sardar Patel Police University, Jodhpur for the procurement of equipments as listed below, from the Original Manufacturer/ Authorised Dealers upto 04.02.2019 at 05.00pm.

S.No.	Name of Items(s)	Qty	Total Estimated Cost (In Rs.)	Amount of EMD (Rs.) 2% of Estimated Cost	Validity Period of Bids
1.	Branded Computer (Cat-A)	8	05 lacs	10,000/-	90 Days
2.	Brnaded Computer (Cat-B)	4	2 lacs	4,000/-	90 Days
3.	10 KVA Online UPS with Batteries	2	3 lacs	6,000/-	90 Days
4.	Branded Projector	4	1.60 lacs	3200/-	90 Days
5.	HP Printer 1020	2	20,000	200/-	90 Days

2. E-tender document prepared in accordance with the procedure enumerated in "Instructions to Bidders" should be submitted electronically to the Registrar, SPUP, Jodhpur not later than the date and time, notified in "Schedule of E-Bid".
3. The Bids are being invited electronically, the procedure for submission of Bids including payment of price or Bidding documents, user charges, processing fees, Bid Security etc. shall be as provided on the SPPP portal.

4. Bid submitted electronically after the specified date and time shall not be accepted.
5. The online submitted Technical Bids shall be opened on 05.02.2019 at 11.00am in Account Section of SPUP, Jodhpur in the presence of the Bidders or their representatives who wish to be present.
6. In case due date happens to be holiday, the Tender will be accepted and opened on the next working day. The timing will remain the same.
7. The procuring Entity is not bound to accept the lowest Bid and may reject any or all Bids without assigning any reason thereof.
8. The Bidder shall have to submit a valid 'GST' clearance certificate from the concerned commercial Taxes Officers and the 'PAN' issued by Income Tax Department.

**Registrar
SPUP, Jodhpur**

Technical Specification

1. Branded Computer (Cat-A) (QTY-08)

- **Operating System:** Windows 10 Pro 64
- **Processor:** Intel® Core™ i7-8700 Processor with Intel® UHD Graphics 630 (3.2 GHz base frequency, up to 4.6 GHz with Intel® Turbo Boost Technology, 12 MB cache, 6 cores)
- **Processor Footnote:** Multi-Core is designed to improve performance of certain software products. Not all customers or software applications will necessarily benefit from use of this technology. Performance and clock frequency will vary depending on application workload and your hardware and software configurations. Intel's numbering, branding and/or naming is not a measurement of higher performance. Intel, Pentium, Intel Core, Celeron, Intel logo and the Intel side logo are trademarks of Intel Corporation in the U.S. and other countries.
[7]Intel® Boost performance varies depending on hardware, software and overall system configuration. See <http://www.intel.com/technology/turboboost/> for more information.
- **Processor Family:** 8th Generation Intel® Core™ i7 Processor
- **Chipset:** Intel® H370
- **Form Factor:** Microtower
- **Memory:** 8 GB DDR4-2666 SDRAM (1 X 8 GB)
- **Memory slots:** 2 DIMM
- **Hard Drive Description:** 1TB 7200 rpm SATA
- **Hard Drive (2nd):** 1TB 7200 rpm SATA
- **Storage Type:** HDD
- **Internal Drive Bays:** One 3.5" HDD; One 9mm slim ODD; One 3.5" (2.5") HDD
- **Graphics:** Intel® UHD Graphics 630
- **Graphic Card footnote2:** [2] HD content required to view HD images
- **I/O Port Location:** Front
- **Ports:** 1 headphone/microphone combo; 1SD 3 card reader; 2 USB 3.1 Gen 1
- **I/O Port Location:** Rear
- **Ports:** 1 audio-in; 1 audio-out; 1 HDMI; 1 Microphone-in; 1-Power connector; 1 RJ-45; 1 Serial; 1 VGA; 2 USB 3.1 Gen 1; USB 2.0
- **I/O Port Location:** Internal
- **Expansion slots:** 1 Full-height PC1; 1 PCIe1; 1PCIe16;1 SD media reader; 2 M.2
- **Audio:** Realtek ALC3601 codec, Internal speaker, combo microphone/ headphone jack
- **Pointing Device:** USB Optical Mouse
- **Keyboard:** Universal USB wired keyboard
- **Network Interface Type:** LAN
- **Network Interface:** Integrated 10/100/1000 M GbE
- **Power:** 180 W internal power supply, up to 90% efficiency, active PFC
- **Security Management:** Lock slot; Trusted Platform Module TPM 2.0 Embedded Security Chip (SLB9670- Common Criteria EAL4+ Certified)
- **Software Footnote:** Antivirus for 1 Year subscription.
- **Warranty:** 3 Years (3-3-3) limited warranty and service offering includes 3 years of parts, labor and on-site repair. Terms and conditions based on India. Certain restrictions and exclusions apply.
- **Service (Care Pack):** Receive 3 years of next business day onsite repair from an qualified technician for your computing device, if the issue cannot be solved remotely.
- **Monitor:** 23" LED/LCD.

2. Branded Computer (Cat-B) (Qty-4)

1

Processor

- **Processor Make :** Intel
- **Processor Generation:** 7th / 8th
- **Number of Cores per Processor:**4
- **Processor Base Frequency (GHz):** 3.4
- **Processor Description:** Intel Core i3
- **Cache (MB):** 06

Motherboard

- **Chipset Series:** Intel B Series
- **Chipset Number:** Intel B360
- **Expansion Slots (PCIe x 1) (Number):** 02
- **Expansion Slots (PCIe x 16) (Number):** 02
- **Expansion Slots (M Dot 2):** 02

Graphics

- **GraphicsType:** Integrated
- **Graphic Card Description:** UHD Graphics 610
- **Size of Memory in Case of Dedicated Graphic Card (GB):** 1GB

Operating System

- **Operating System (Factory Pre-Loaded):** Windows 10 Professional
- **Recovery Image Media:** Stored in Partition of the Hard Disk
- **OS Certification:** Windows

Memory

- **Type of RAM:** DDR4
- **RAM Size (GB):** 4
- **RAM Speed (MHz):** 2400
- **Total Numbers of DIMM Slots Available:** 2
- **Number of DIMM Slots populated:** 1
- **RAM Expandability up to(using spare DIMM Slots in GB):** 32

Storage

- **Total Number of Internal Bays available:** 01
- **Number of 3 point 5 inches Internal Bays:** 01
- **Type of Drives used to populate the Internal Bays:** HDD
- **Number of Internal Bays populated with HDD:** 1
- **Capacity of each HDD (GB):** 1000 @7200 rpm
- **Total HDD Capacity (GB):** 1000GB

Cabinet

- **Optical Drive:** DVD R/W
- **Internal Speaker:** Yes
- **Audio-in:** Yes
- **Audio-out:** Yes
- **Headphone out:** Yes
- **Microphone-in:** Yes

Connectivity

- **Wireless Connectivity:** Yes
- **If Yes, Type of Wireless Connectivity:** Wi-Fi 802.11b/g/n (Prefer only)
- **Number of Ethernet Ports:** 1
- **Type of Ethernet Ports:** 10/100/1000 on board Integrated Gigabit Port

- **Bluetooth Connectivity:** Yes
- **If Yes, Version of Bluetooth Available:** 4.1

Ports

- **Number of USB Version 2 Point 0 Ports:** 02
- **Number of USB Version 3 point 0 / 3 point 1, Gen 1 Ports:** 06
- **Number of USB Version 3 point 1, Gen 2 Ports:** 02
- **Number of USB Type C Ports:** 01
- **Number of Serial Ports:** 01
- **Number of VGA Ports:** 01
- **Number of DP Ports:** 01

Monitor

- **Monitor Technology:** IPS
- **LED Backlit Monitor Size (INCHES):** 23"
- **Monitor Resolution (PIXELS):** 1440 x 900
- **TCO Certification for Monitor:** 7.0
- **Number of VGA Ports in the Monitor:** 01

Power

- **Power Supply Capacity (Watt):** 180
- **Minimum Power Efficiency Range (%):** 85-89

Certification

- **ROHS Compliance:** Yes
- **BEE / Energy Star for the given Model:** Yes

Input Devices

- **Mouse Connectivity:** Wired
- **Type of Mouse:** Optical Scroll
- **Keyboard Connectivity:** Wired
- **Type of Keyboard:** Standard
- **On Site OEM Warranty (Year):** 03

3. 10 KVA Online UPS with Batteries: (Qty-02)

Supply & installation of 10-kva online UPS with constant voltage, constant current, simultaneous output power and charging current rating: 10 KVA; with IT display, IGBT switching device and overload protection. On site OEM warranty must be minimum 24 months.

With SMF Batteries (with rack and specified links) necessary for back up time of 1 hour with full load (Specification & number required.)

Note: Supply & commissioning: Installation at site with free of cost.

4. Multimedia Projector:

Multimedia Projector with wireless connectivity between PC and Projector storage media port and wireless LAN connectivity.

- **Projection System:** DLP\
- **Resolution :** XGA (1024x768)
- **Resolution Support:** VGA(640 x 480) to WUXGA_RB(1920 x 1200)

- **Brightness (ANSI lumens):** 4,000 Lumens
- **Contrast Ratio (FOFO):** 11,000:1
- **Display Color:** 30 Bits (1,07 billion colors)
- **Native Aspect Ratio:** Native 4:3 (5 aspect ratio selectable)
- **Light Source:** Lamp
- **Light Source Wattage:** Lamp (280W)
- **Light Source life*:** Eco 4000 hours, SmartEco 6000 hours

Optical:

- **Throw Ratio:** 1.5-1.97
- **Zoom Ratio:** 1.3:1
- **Lens:** F=2.59~2.91, f=16.87~21.87mm
- **Keystone Adjustment:** 2D, Vertical & Horizontal \pm 30 degrees
- **Projection Offset** :** 114%(Full -Height)
- **Clear Image Size (Diagonal):** 50" ~ 190"
- **Image Size :** 30"~300"
- **Horizontal Frequency:** 15K~102KHz
- **Vertical Scan Rate:** 23~120Hz
- **Audio Speaker:** 10W x1

Interface:

- **PC (D-sub)-2**
- **Monitor out (D-sub 15pin):** 1
- **S-Video in (Mini DIN 4pin):** 1
- **Composite Video in (RCA):** 1
- **HDMI:** 2 (1.4a one shared w/ MHL)
- **USB Type A:** 1 (power supply5V/1.5A)
- **USB Type Mini B:** 1
- **Audio in (3.5mm Mini Jack) :** 1
- **Audio L/R in (RCA) :** 1
- **Audio out (3.5mm Mini Jack):** 1
- **Microphone in (Mini Jack):** 1
- **LAN (RJ45):** 1
- **RS232 (DB-9pin):** 1
- **DC 12V Trigger (3.5mm Jack):** 1
- **IR Receiver:** 2(Front/Rear)
- **Security Bar:** 1
- **Compatibility:**
- **HDTV Compatibility:** 480i, 480p, 576i, 576p, 720p, 1080i, 1080p
- **Video Compatibility:** NTSC, PAL, SECAM

Environment

- **Power Supply:** AC100 to 240 V, 50 to 60 Hz
- **Typical Power Consumption:** 370W(Normal)
- **Standby Power Consumption:** <0.5W
- **Network Stand-by Power Consumption:** <6W
- **Acoustic Noise (Typ./Eco.):** 37/34 dBA (Normal/Eco mode)
- **Operating Temperature:** 0 ~ 40oC
- **Dimensions (W x H x D)(mm):** 314.2x116x216.3 mm

Accessories (Standard)

- **Carton:** Brown carton, Hand carry type
- **Carry Bag:** x 1
- **Remote Control w/ Battery:** x 1
- **Power Cord (by region):** x 1
- **User Manual CD:** x 1 (24L)
- **Quick Start Guide:** x 1 (18L)
- **Warranty Card (by region):** x 1
- **VGA(D-sub 15pin) Cable:** x 1
- **Lens cover:** Yes
- **HDMI Cable:** Yes

Accessories (Optional)

- **Carry Bag:** x 1
- **Spare Lamp Kit:** Yes
- **Universal Ceiling Mount:** Yes
- **3D Glasses:** Yes
- **OSD Language:** English/ Hindi

Note: *Lamp in this product contains mercury.

5. Printer (Qty-2): HP Laserjet 1020 plus printer.

Criteria for Technical Evaluation and Qualification

Only those Bidders who fulfill the eligibility criteria for technical evaluation & qualification, are eligible to respond. Offers received from the bidders who do not fulfill all or any of the following eligibility criteria are liable to be rejected.

1. This Invitation for Bids is open to all Manufactures/ Authorized Dealers in response to this NIT.
2. A copy of ISO-9001 or higher certificate must be submitted along with the Technical bid.
3. Bids will be accepted only form the Manufacturers/ Authorized Dealers of the item required.
4. Details of Bidder/ Firm/ Company
5. Address and Contact Details
6. DD/ Banker's Cheque for Tender Fee
7. DD/ Banker's Cheque for Processing Fee
8. DD/ Banker's Cheque for EMD
9. Registration Certificate of SSI Unit, if any
10. Self Declaration for unblemished record
11. Copy of GST Registration Certificate
12. GST Clearance Certificate
13. Central Excise Registration Certificate
14. Copy of PAN Card
15. Copies of certificates of incorporation of the Firm/ Registration of Partnership, Company, Proprietary Certificate etc.
16. Copies of Annual Turnover.
17. Audited Balance sheets duly signed by CA for last three years.
18. Proof of manufacturing unit/ general order suppliers and copies of two major supply orders valuing more than Rs. 05.00 Lakhs executed during the preceding two years for Govt. depts/ PSUs/ Universities/ R&D Institutions/ Central Autonomous bodies.
19. Dealership Certificate, if any.
20. Supporting document of infrastructure, if any.



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(BOQ)

1. **Name of Work:-** Tender for supply of Electronic Equipments such as computers, Online UPS, Projector, Printer etc.
2. **Name of Bidder:-**
3. **Full Address:-**
4. **Telephone No.:-**
5. **NIT No.- Dated**

S.No.	Items	Qty	Brand (To be offered)	Rate (Per Unit)	GST	Total Price
1.	Branded Computer (Cat-A)	8				
2.	Branded Computer (Cat-B)	4				
3.	10 KVA Online UPS with Batteries	2				
4.	Branded Projector	4				
5.	HP Printer 1020	2				

Signature of the Bidder with seal

Instructions

1. Terms and conditions contained in GF&AR part-II and Rajasthan Transparency in public procurement act, 2012 and the Rajasthan Transparency in Public Procurement rules, 2013 shall also apply.
2. **Eligibility Criteria:**
 - (i). Only those bidders who fulfill the technical eligibility criteria, are eligible to RESPOND. Offers received from the bidders who do not fulfill all or any of the following eligibility criteria are liable to be reject.
 - (ii). The bidder must comply with all the above mentioned criteria. Non-compliance of any of the criteria will entail rejection of the offer summarily.
 - (iii). Photocopies of relevant documents/ certificates should be submitted as proof in support of the claims made with signature on each paper.
 - (iv). The tender authority reserves the right to verify/ evaluate the claims made by the Firm/Company independently.
3. **Cost of Tender Document:** The Bidder shall deposit Rs. 500/- (Rupees Five Hundred only) being the cost of the tender document. It can be done by way of a Demand Draft/ Banker's Cheque favoring **Registrar, SPUP, Jodhpur**, payable at Jodhpur. The cost of Tender document, EMD and Processing Fees must be reached at SPUP, Jodhpur before or on last date of tender submission. Tender document can be downloaded from the website: **www.policeuniversity.ac.in, <http://sppp.raj.nic.in> or www.eproc.rajasthan.gov.in.**

It is an absolute must that the cost of tender document is paid as directed; otherwise the offer shall stand summarily rejected and no correspondence in this matter shall be entertained.
4. **Amendment of Bidding Document**
 - (i). At any time prior to the deadline for submission of bids, the Tendering Authority may, for any reason, whether on its own initiative or in response to the clarification requested by a prospective bidder, modify, change, incorporate or delete criteria/ conditions in the bidding document.
 - (ii). All prospective bidders who have received the bidding documents shall be notified of the amendment in writing and the same shall be binding on them.
 - (iii). In order to allow prospective bidders reasonable time to take into consideration the amendments while preparing their bids the Tendering Authority, at its discretion, may extend the deadline for the submission of bids.
5. **Non Transferable Bid:** The Tender document is not transferable.
6. **Rejection of Bid:** The University SPUP, Jodhpur reserves the right to accept/reject/ release or relax any or all or part of the bids received on the due date without assigning any reason, whatsoever.
7. **Bid Currency:** Prices shall be quoted in Indian Rupees only. The bidders are advised not to indicate any separate discount. Discount, if any, should be merged with the quoted prices.
8. **Earnest Money Deposit (EMD)**
 - (i). Bidder are required to submit the bank DD/ Banker's cheque only (without interest) of appropriate amount EMD valid for 90 days from the date of issue, as the Earnest Money Deposit. This demand draft must be drawn in the name of Registrar, SPUP, Jodhpur payable at Jodhpur. Offers made without Earnest Money Deposit shall be rejected. For SSI Units registered in Rajasthan partial exemption will be accorded as per The Rajasthan Transparency in Public Procurement Rules, 2013.

- (ii). Unsuccessful Bidder's Earnest Money Deposit shall be discharged/ returned within 30 days after the expiration of the period of the Tender offer validity prescribed in this tender.
- (iii). The successful Bidder's EMD shall be discharged upon the Bidder executing the Contract Form and furnishing the performance Security/ Security Deposit.
- (iv). The EMD shall be forfeited and Bid shall be rejected:
 - a) If a Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid form or
 - b) In case of a successful Bidder, if the Bidder fails:
 - i). To sign the contract form in accordance with terms and conditions.
 - ii). To furnish performance security/ Security deposit as specified in this tender.
 - iii). To execute the agreement if any, within time.
 - iv). To execute the supply/ work order, within time prescribed.

9. Submission of Bid:

- i). The Bid shall comprise of only one packet containing Covering Letter, cost of tender document, EMD and processing fees.

ii. Technical Bid:

- A.** Online technical Bid shall contain the scanned self attested copies of the following documents. Original copies shall be kept ready at the time of opening of the tender.

The list of document to be submitted for Technical Offer is as follows

- i). Details of Bidder/ Firm/ Company.
- ii). DD/ Banker's Cheque for EMD, Tender Fee & Processing Fee (Scan copy of payment).
- iii). Tender offer form duly filled in.
- iv). Self attested registration certificates of SSI along with required Declaration, if applicable for Bidders claiming partial exemption (submitted to the office of Registrar, SPUP, Jodhpur).
- v). Tender form and undertaking.
- vi). Self declaration for unblemished record.
- vii). Registration Certificates
 - a) GST Registration Certificate from concerned Government Department and Sales GST Clearance Certificate payment challan from concerned Govt. department as on 01 April, 2016.
 - b) Central Excise Registration Certificate
 - c) Copy of PAN Card.
 - d) Copies of Certificate of incorporation of the firm (eg. Registration as partnership Firm, Proprietary concern, company etc.)
 - e) Copy of Service Tax Registration Certificate.

B. Financial & Infrastructure

- i). Copies of its audited financial statements for past three years.
 - ii). Supporting document of Technical Infrastructure.
- iii). The Technical Bid shall be complete in all respects and contain all information asked for, except prices. It shall not contain any price information. The technical bid shall indicate whether all services asked are quoted for and that all requirements therefore are also quoted for. No documents, brochures, etc. shall be submitted in loose form.

10. Tender will be liable for outright rejection if-

- Any rates are disclosed in Technical Bid.
- Any discount/ special offers are made in Technical bid.

11. Tender form shall be typed or filled in ink. Tender filled in with carbon pencil shall not be considered.
12. The Bidder shall sign the tender form on each page and at the end of tender document in token of acceptance of all the term and conditions of the tender.
13. The bid shall be summarily rejected if all or any of the above mentioned documents are not submitted with technical bid.
14. The Tendering Authority may, at its discretion, extend this deadline for submission of bids, in which case all rights and obligations of the Tendering Authority and Bidders subject to the deadline shall thereafter be subject to the deadline as extended.
15. The Technical & Commercial committee constituted by the Registrar, SPUP, Jodhpur, shall evaluate the Tender. The decision of Registrar, SPUP, Jodhpur, in the evaluation of the Technical and commercial Bids shall be final.

16. CLARIFICATION OF BIDS

During evaluation of bids, the Bid Opening Committee may, at its discretion, ask the Bidder for a clarification of its bid. The request for a clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.

17. NOTIFICATION OF AWARD

Upon the successful bidders furnishing of Performance Security/security deposit, the Tendering Authority shall promptly notify each unsuccessful bidder and shall discharge their Bid security.

18. ACCEPTANCE OF BIDS

The Tendering Authority does not bind itself to accept the lowest or any other Tender. The Tendering Authority reserves the rights to accept any one Tender or reject all Tenders.

19. BINDING CLAUSE

All decisions taken by the Tendering Authority regarding the processing of this tender and award of contract shall be final and binding on all parties concerned. The Tendering Authority, reserves the right:-

- To vary, modify, revise, amend or change any of the terms and conditions in this Bid;
- To reject any or all the tender/s without assigning any reason whatsoever thereof or to annual the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

20. SECURITY DEPOSIT/PERFORMANCE GURANTEE

- 1 The successful firm/company shall furnish Security Deposit as a Performance Guarantee of 5% (Five Percentage) of the total value of purchase order in the form of DD/BC/FDR in the name of Registrar, Sardar Patel University of Police, Security and Criminal Justice (SPUP, Jodhpur), Jodhpur for the contract within seven days of the receipt of notification of award/letter of intent from the Tendering Authority. This bank guarantee should remain valid for a period of one year beyond the contract period. On extension of the contract the successful Firm/company shall have to extend the validity of this SD for the period for which extension has been awarded. The extended SD should also remain valid for a period of one year beyond the period of which extension has been granted.
- 2 For SSI Bidders registered in Rajasthan Security Deposit will be 1%.

21. DELIVERY

- 1 Delivery is at the Sardar Patel University of Police, Security and Criminal Justice, Daizer, Opp. Gramin Police Line, Mathania Road, Jodhpur- 342304 within the stipulated time mentioned in the purchase order. In case of delivery is/are not made in time, the University

reserves the right to cancel the order without any liability of any loss incurred in the transition/delivery.

- 2 Only in case where the situation or cause is not under the control of bidder like strike, riot, war, fire & earthquake etc the University may consider taking the delivery of the purchase order at its option.
- 3 The bidder should ensure the good quality packing of the items mentioned in the purchase order and safe delivery to the University.
- 4 The University will not bear the loss or damage under any circumstances due to damage/breakage of articles in the transit. The cost of the damage/broken articles would be deducted from the bill.
- 5 The University has right to amend the order and no claim will be allowed to bidder arising on this account.
- 6 If the university deems fit the inspect/test the items by its authorized person, the cost of the same will be borne by the bidder.
- 7 Any items of the purchase order if found defective or not found as per the specification as per the bidder's form, the University has right to cancel the order.
- 8 After the completion of the supply/purchase order, the bidder shall have to submit the bill in triplicate duly pre-receipted to the University along with the certificate that the supply is/are as per bidder form.

22. SUPPLY ORDERS

- i). The University has rights to amend the supply order and no claim will be allowed from bidder arising on this account.
- ii). Any item of the supply order, if found defective or not found as per the specifications mentioned in the bidder's form, the University has rights to cancel the order.

23. COMMITTEES FOR SUPERVISION

The Tendering Authority will be at liberty to set up a Committee to supervise all services in all the areas mentioned above. The directions of such committees with regard to all the general services, even if other than those mentioned in this Tender, would be binding on the Firm/Company for compliance.

24. SUB-CONTRACT

The Firm/Company shall not assign or subcontract the assignment or any part thereof to any other Firm/Company except with the prior consent in writing of the Tendering Authority and provided the University shall have specifically approved such other Firm/Company the University may in its sole discretion and without assigning any reason refuse to give such consent.

25. ALTERNATIVE/MULTIPLE BIDS

Alternative/Multiple Bids shall not be considered at all.

26. CORRECTION OF ARITHMETIC ERRORS IN FINANCIAL BID

The bid evaluation committee shall correct arithmetic errors in financial bid, on the following basis, namely:

- if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to clause (a) and (b) of Rule 64.

27. FORFEITURE OF PERFORMANCE SECURITY

- a. Forfeiture of Security Deposit: Security amount in full or part may be forfeited, including interest, in any, in the following cases:
 - When any terms and condition of the contract is breached.

- When the bidder fails to make complete supply satisfactorily.
 - If the bidder breaches any provision of code of integrity, prescribed for bidders, specified in the Tender Document.
- b. Notice will be given to the bidder with reasonable time before SD deposited is forfeited.
- c. No interest shall be payable on the SD.

28. CANCELLATION OF PROCUREMENT PROCESS

If any procurement process has been canceled, it shall not be reopened but it shall not prevent the procuring entity from initiating a new procurement process for the same subject matter of procurement, if required.

29. CODE OF INTEGRITY

Any person participating in a procurement process shall act in contravention of the code of integrity prescribed by the State Government (Rule 80 of The Rajasthan Transparency in Public Procurement Rules, 2013).

30. BREACH OF CODE OF INTEGRITY BY THE BIDDER

Without prejudice to the provisions of Technical Evaluation of the Rajasthan Transparency in Public Procurement Act, 2012, in case of any breach of code of integrity by Bidder, the procuring entity may take appropriate action in accordance with the provision of the **Sub-section (3) of Section 11** and **Section 46** of the act.

31. LEGAL JURISDICTION

All legal disputes are subject to the jurisdiction of Jodhpur city courts only.

Annexure A: Compliance with the code of Integrity and No Conflict of Interest.

Any person participating in a procurement process shall-

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) Not indulge in any correction including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in Conflict of interest with one or more parties in a bidding process if, including but not limited to;
 - a. Have controlling partners/shareholders in common; or
 - b. Receive or have received any direct or indirect subsidy from any of them; or
 - c. Have the same legal representative for purpose of the Bid; or
 - d. Have the relationship with each other, directly or through common third parties, that puts them in a position to have access have to information about or influence on the bid of another Bidder, or influence the decision of the procuring Entity regarding the bidding process; or
 - e. The bidder participates in more than one bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the Goods, Works or Service that are the subject of the Bid; or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procuring Entity as engineer-in-charge/consultant for the contract.

Date:

Place:

Signature of bidder

Name:

Designation:

Address:

Annexure B: Declaration by the Bidder regarding Qualifications
Declaration by the Bidder

In relation to my/our Bid submitted tofor procurement ofin response to their Notice Inviting Bids No.....datedI/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Biding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the union and the State Government or any local authority as specification in the Bidding Document;
3. I/We have are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administrated by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceeding for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conducted or the making of false statement or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceeding;
5. I/We do not have a conflict of interest as specification in the Act, Rules and the bidding Document, which material affects fair competition;

Date:

Place:

Signature of bidder

Name:

Designation:

Address:

Annexure C: Grievance Redressal during Procurement Process

The designation and the address of the first Appellate Authority is, **Registrar, Sardar Patel University of Police, Security & Criminal Justice, Jodhpur.**

The designation and the address of the Second Appellate Authority is **Hon'ble Vice-Chancellor, Sardar Patel University of Police, Security & Criminal Justice, Jodhpur.**

Filing an appeal

If any bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the act or the rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Providing that after the declaration of a Bidder as successful the appeal may be filled only by a Bidder who has participated in procurement proceeding:

Providing further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filled only by a Bidder whose Technical Bid is found to be acceptable.

- (1) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.
- (2) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidder Document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(3) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provisions limiting participation of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

(4) Form of Appeal

- (a) An appeal under Para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(5) Fee for Filling Appeal

- (a) Fee for first appeal shall be two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(6) Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be upon filing of appeal, shall issued notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date of fix hearing, the First Appellate Authority or Second Appellate Authority, as the case may be shall,-
 - (i) Hear all the parties to appeal present before him; and
 - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Date:
Place:

Signature of bidder
Name:
Designation:
Address:

Annexure D: Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, that Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion in the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. If there is a error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case in the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accepted the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Deceleration shall be executed.

2. Procuring Entity’s Right to vary Quantities.

- (i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit price or other terms & conditions of the Bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- (iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fail to do so, the Procurement Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

3. Dividing quantities among one than more Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

ate:
Place:

Signature of bidder
Name:
Designation:
Address: